



ORGANISATION

Role	HO-PA	Partner Nr.	
Full legal name	ForTES Associazione Culturale		
Type of organisation	NFP-ASC	Economic Sector	P 85.6
Legal Status	<input checked="" type="checkbox"/> Private	<input type="checkbox"/> Public	Scope European
Commercial orientation	<input type="checkbox"/> For profit	<input checked="" type="checkbox"/> Not for profit	
Size (staff)	S1		
Legal Address Street – Number	Via Matteotti, 69		
Postcode	36077	City	Altavilla Vicentina
Country	IT		
Telephone 1	+39 0444563942	Fax	+39 0444563942
E-mail	training@fortes.it	Website	www.fortes.it

GENERAL DESCRIPTION OF THE ORGANISATION

Please describe the size, scope of work, areas of specific expertise and competence; expertise of the institution in the field covered by the project. (Limit: 20 lines)

ForTES is a non-profit association that acts since 1996 in the sector of instruction, vocational guidance and training. The association promotes the development of lifelong learning to furthering the social, cultural and economic integration of people. ForTES is small-sized body (n. 6 stable employees plus various external collaborators), that work closely with Schools, Municipalities, Chamber of Commerce, Employment Organization and Firms in Veneto region and abroad in UK, Spain, Romania, Turkey, Austria, France, Slovenia, Lichtenstein, Germany. The main activities of ForTES: Organising training apprenticeships in companies and abroad, mainly with the European Funds of "Leonardo da Vinci" programme; course plus work for foreigners in Italy; courses for teachers; studies and researches on themes tied to initial learning and to lifelong learning; models of school-work alternation; recognition of skills and formative credits. ForTES mainly carry out a function of service towards training agencies and social parts, comprehending firms and local administrations. At the moment, three of the ForTES operators are engaged by the Veneto Region and the Association of entrepreneurs as "Inter-company tutor" for SME to facilitate the school – work alternation. During the last 5 years ForTES organized vocational course whit work experiences for various groups of trainers and trainees from Romania, Slovenia, Spain, Lichtenstein, closely whit the training centre of Vicenza's Chamber of Commerce (CPV) and whit the Assindustria (Association of entrepreneurs).

TASKS OF THIS ORGANISATION IN THE PROJECT

Indicate which specific tasks are to be assigned to this organisation involved and describe the number and the profile of personnel to be involved in the project. (Limit: 20 lines)

As host partner, ForTES organise and oversee:

- the setting up of board, lodging and necessary arrangements,
- the training programme which covers the activities the trainee/trainers have to carry out,
- the tutorial sessions with the participants, in which a person responsible for the session will supervise the weekly reports of the trainee/trainers.

During the placement, ForTES submit a report, jointly with the person representing the company, evaluating the trainee/trainers professional ability and work with the promoter and the other partners to find solutions for possible conflicts or problems.

At the end of placements, ForTES work with the beneficiary and the other partners to make known the results of the programme, giving detailed information of this project to other companies and institutions in the area, and issue a certificate indicating the nature and length of the placement.

Personnel involved: 1 Project coordinator, with a long experience of mobility projects management, responsible of the overall management of placements, follow-up and evaluation; 1 Logistic Administrator Officer, to organise and oversee the setting up of board, lodging and necessary arrangements; 1 Tutor for the follow-up and evaluation of the trainees.